

**CITY OF SALEM  
BOARD OF HEALTH  
MEETING MINUTES  
September 12, 2013**

**MEMBERS PRESENT:** Dr. Barbara Poremba, Chairperson, Gayle Sullivan, Martin Fair, & Dr. Shama Alam  
**OTHERS PRESENT:** Larry Ramdin, Health Agent  
**MEMBERS EXCUSED:** Dr. Danielle Ledoux

<b><u>TOPIC</u></b>	<b><u>DISCUSSION/ACTION</u></b>
<b>1. Call to Order</b>	7:04 PM
<b>2. Minutes of Last Meeting</b> (July 23, 2013 & Executive Minutes)	Dr. Alam, motioned to approve the minutes; 2 <sup>nd</sup> REV M. Fair. Unanimously approved.
<b>3. Chairperson Announcements</b>	The Chair noted that the department has no Public Health Nurse at this time. The Board is in the process of interviewing for the position & is hoping to have someone hired by October 1, 2013. In the interim, Larry hire a temporary or ask for assistance from a neighboring health department. Chair also reminded new members of their obligation to attend the MABOH training in Nov. Larry will provide the specific information.
<b>4. Monthly Reports-Updates</b>	
<b>A. Health Agent Report</b>	Presented & approved; copy available at the BOH The Board requested that the positive West Nile Virus pool and mosquito spraying intervention be added to the Health Agents Report.
<b>B. Public Health Nurse's Report</b>	Presented & approved; copy available at the BOH
<b>C. Administrative Report</b>	Presented & approved; copy available at the BOH
<b>D. City Council Liaison Updates</b>	Councilor Furey was not present. He was attending the City Council meeting.
<b>5. Miscellaneous</b>	Larry Ramdin, Health Agent, met with the owners of 126 Bridge Street about the bird feeder in the backyard. The owners and Mr. Ramdin have come to a resolution on this matter.
<b>6. MEETING ADJOURNED:</b> Respectfully Submitted,	<b>7:35 PM</b>

Heather Lyon-Paul, Clerk of the Board

*Next regularly scheduled meeting is Tuesday, October 8, 2013 at 7pm  
At City Hall Annex, 120 Washington Street, Room 311 Salem.*